INTENDED USE & USERS

My Team

- Adaptable
- Supporter
- Analyzer
- Equal Opportunist
- Educator
- Experienced
- Innovator
- Incorporator
- Achiever

WITH THIS EVALUATION WE HOPE TO...

AND WE WILL USE THE FINDINGS TO...
DESCRIBE THE PROGRAM
- LOGIC MODEL

Need:  

Audience:

| NOTES: |

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FOCUS THE EVALUATION DESIGN

These questions will help... and understand the following... and use the findings to...
GATHER CREDIBLE EVIDENCE
- LOGIC MODEL

**INDICATORS:** These indicators will help you know that each step of your logic model is done.
GATHER CREDIBLE EVIDENCE

Data Collection
GATHER CREDIBLE EVIDENCE

Data Collection
JUSTIFY CONCLUSIONS

Whether you do this on your own or with expert guidance, you may want to keep some of the following in mind:

- How you will organize the responses: by hand? Electronically? Another method?

- Think about who you will involve in checking data and ensuring quality checks. Can this be done in house? Will you need to find someone else to assist? Who will be involved in these steps?

- Who will conduct any statistical analysis that might be needed, given your evaluation questions and method? Do you have access to someone with these skills?

- Who will draw conclusions and make recommendations?

During your evaluation, you will probably be gathering a lot of information from a variety of sources. It’s important to have a plan setup for how the information will be collected and organized.

Organizing the information you collect pays off when it comes time to share your progress. Communication pieces are easier to create across media and through audiences when coming from a clear, reliable, and organized source.
ENSURE USE & LESSONS LEARNED

The findings will be used in this way...

using these types of formats...

and the following people will ensure that it happens:
GATHER CREDIBLE EVIDENCE

INDICATORS: These indicators will help you know that each step of your logic model is done.